"Personal dedicated"



International employment

Global HR and payroll services

- Processing payrolls in different countries
- Acting as a mandatory for social security purposes
- $\bullet \quad \mathsf{Drafting} \ \mathsf{contracts}, \mathsf{policies}, \dots$
- Salary split

Subcontracting

- Drafting contracts
- Licenses
- Advice regarding and assistance in the social and tax formalities when working temporarily in Belgium
- Residence rules
- Management of liabilities in case of projects
- Construction sector and industry
- Checkin@work
- Projectregistration

HR on demand

For foreign employers that employ staff in Belgium

- Processing the Belgian payroll and translating the payroll issues in a way that it is understandable for the foreign company
- Drafting contracts and policies according to the Belgian law taking into account the intern rules of the foreign company
- $\bullet \;\;$ Acting as a social security mandatory, when requested

For Belgian SME companies

- Step 1: check the compliance of the social legal documents and the payroll with the Belgian legislation
- Step 2: introduce procedures in HR and the salary policy to prepare the company for further growth
- Optimization salary packages (costs proper to the employer, bonusses,)
- Step 3: follow up implementation
- On site and from a distance

